

HARTSVILLE/TROUSDALE COUNTY GOVERNMENT

ANIMAL SHELTER BOARD

Stephen Chambers, Chair
Mark Presley, Vice Chair
Teresa Turner, Secretary

Ginny Gregory
Debbie Jenkins
Linda Sue Johnson

Cliff Sallee
Rebecca Troutt, Shelter Director

JANUARY 25, 2022 | 1:30PM | TC COURTHOUSE

AGENDA

1. Call to order
2. Review Minutes from September 9, 2021
3. Financial Summary (July – Dec 2021)
4. Shelter Director
 - a. Introduction
 - b. Status of Shelter
 - c. Donations received
5. Discussion Items
 - a. Shelter Policy
 - i. Donation policy needed
 - ii. Adoption fees
 - iii. Ownership of animal (Amendment to Title 10 of Code)
 - b. Proposed Documents
 - i. Intake Checklist
 - ii. Surrender Agreement
 - iii. Adoption Application
 - iv. Adoption Contract
 - c. Expenditure Requests
 - i. Business Cards
 - ii. Shelter Apparel
 - iii. Shelter Management Software
 - iv. Shelter Vehicle
 - v. Shelter renovations
 - d. Other
 - i. Adoption Fair
 - ii. Non Profit Assistance
6. Public Comment
7. Adjourn